

## CHEM 1151K Lab Dr. Xue, Fall Semester 2018

**Instructor:** Dr. Shenghui Xue  
210 Courtland North  
Tel: N/A, will be updated in the class  
[sxue1@gsu.edu](mailto:sxue1@gsu.edu) (preferred)

**Time & Location:** lab lecture 1:00 pm – 1:45 pm **Wed.** NSC 218  
lab 1:55 pm – 3:30 pm **Wed.** NSC 346

**Office Hours:** Mondays 10:30 am – 12:00 pm, 1:30 pm-3:00 pm.  
Wednesdays 4:00 pm – 5:00 pm, or by appointment.

**STEM Tutoring:** Sports Arena  
125 Decatur St SE, First Floor  
9 am – 6 pm M, T, W, R & 9 am – 4 pm F  
<https://cas.gsu.edu/stem/student-resources/>

**Required Materials:**  
Non-programmable calculator

**Text:** GSU Lab manual (to be handed out at first lab lecture).  
A course outline, schedule of activities, grading, etc., is included in the lab manual.

**Grading:** see lab manual Page 13.

### Laboratory Policies:

Students will be provided with state-approved safety glasses at check-in as part of the lab fee to be used on the first day of lab. A laboratory manual will be provided during the first prelab lecture. The 1151 lab starts during the second week of the semester. (Students who fail to attend the first laboratory session **may LOSE THEIR SPACE IN LAB**. If lab space is lost, the student will have to WITHDRAW FROM THE COURSE (i.e both lab and lecture).

### Class Attendance:

Students are expected to attend all laboratory sessions. There is no allowance for an exemption from any chemistry experiment.

### Make-up Labs:

There will be **no makeup lab** at all.

### Chemistry Departments Student Integrity Policy:

The Department of Chemistry follows the University policy on academic honesty published in the "Faculty Affairs Handbook" and the "On Campus: The Undergraduate Co-Curricular Affairs Handbook". All tests taken must represent the student's individual,

unaided effort. To receive or offer information during any examination will be considered cheating. Any suspected offense may be referred to the Department's Chairman for appropriate action.

Class will never be cancelled unless an official from the Chemistry Department gives the class personal notification. Don't assume a note to be enough without checking the Department's office. The University requires that faculty members must, on a date after the mid-point of the course to be set by the Provost (or his designee)

1. Give a WF to all students who are on their rolls but are no longer taking the class and
2. Report the last day the student attended or turned in an assignment.

Students who are withdrawn may petition the Departmental Chair for reinstatement into their classes.

**Important to Know:**

1. Every session Students must wear at all times in the laboratory Closed-toe shoes, Safety glasses/goggles.
2. No food or drink is allowed in a laboratory.
3. Prohibited Accessories: a cell phone or any such transmitting equipment (e.g., Bluetooth) is strictly forbidden during any exam (test or quiz) and lab.
4. Students must use only non-programmable calculators.
5. All experiments will be performed individually, unless other instructions are given by the Instructor. All laboratory reports (calculations and questions) should also be done individually.
6. Experimental summaries: should not exceed one page. To be submitted prior to pre-lab lecture. Late summaries will not be graded unless with a "doctor's note".
7. The Final Exam dates: TBA

## CHEMISTRY 1151K Lab

Fall Semester 2018

I have read the entire syllabus and understood the grading system and all the additional information provided in it, including the following:

1. No make-up quizzes will be given. If a student misses a quiz or a homework it will count as a zero.
2. Late and electronic copies of homeworks/reports will not be accepted.
3. Students need to show their GSU Panther I.D. card when taking quizzes and final test.
4. The instructor reserves the right to assign seating during quizzes and final test.
5. Cell-phone calculators and programmable calculators are not allowed.
6. Cell-phones need to be kept either in purses or book-bags during exams or quizzes; they should be turned off at all times. In addition, usage of all electronic devices while in the lab, is not allowed.
7. If late for class, please enter through the back door.
8. Hats and hoods that partially cover the face will not be allowed during tests/quizzes.
9. **A lab glass and goggles are required at all times while in the lab.** Students will not be allowed in the lab wearing shorts, sandals or open-toe shoes, or tops that expose shoulders.

Name (print in ink): \_\_\_\_\_

Panther ID (in ink): \_\_\_\_\_

Signature (in ink): \_\_\_\_\_

Date (in ink): \_\_\_\_\_