

DEPARTMENT OF CHEMISTRY

CHEM 1211K Lab Summer 2015

Lab Lecture: Tuesday/Thursday 1:00 pm - 1:45 pm in 218 NSC

Lab: Tuesday/Thursday 1:55 pm - 4:25 pm in 234 and 238 NSC

Instructor: Dr. Joan Mutanyatta-Comar
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Office: Petit Science Center (PSC381); Tel.# 404-413-6544

Office Hours: TTh: 10:30 – 11:30 am. **Any other time by appointment.**

Text: “The Identification of an Organic Acid” GSU Lab Manual

Notebook: Bound Lab notebooks are required the first day of lab. All entries **MUST** be made in ink at the time the experiment is being carried out. Notebooks must be handed in with the Final Report and should be collected not later than two weeks into the new semester. **Please see lab notebook format on pages 2-3 of lab manual**

Safety glasses/goggles: These may be purchased at the GSU bookstore, the Georgia Bookstore, and most hardware stores. Students who are unable or forget to bring their glasses may **buy** a pair from the Lab Coordinator by filling out a breakage form in the lab. Students who obtain glasses in this manner will pay for them at the time they check-out of the lab. Students will not be allowed into the lab without their glasses/goggles. Safety glasses/goggles must be worn at all times.

Schedule of Experiments: Please see page iii in the lab manual

Grading: Pages 3-4 of lab manual

Lab Credit: 25% of total course credit; no formal grade; total points added to lecture grade to determine course grade.

Important Dates:

June 16 th	Lab begins
July 4 th	Holiday
July 6 th	Last day to withdraw with grade “W”
July 23th	Final Exam; 1:00 pm – 2:00 pm (Thursday)

Class Preparation and attendance:

Students are expected to attend all Laboratory sessions. Every effort should be made to arrive on time, as important pre-lab advisories will be given at the start of each session. The student is individually responsible for the timely completion of all assignments, regardless of any reason of absence.

Reading assignments, which will be given in lecture, should be completed prior to the following lecture and will constitute the quiz material.

Chemistry Departments Student Integrity Policy: The Department of Chemistry follows the University policy on academic honesty published in the “Faculty Affairs Handbook” and the “On Campus: The Undergraduate Co-Curricular Affairs Handbook”. All tests taken must represent the student’s individual, unaided effort. To receive or offer information during any examination will be considered cheating. Any suspected offense may be referred to the Department’s Chairman for appropriate action.

Class will never be cancelled unless an official from the Chemistry Department gives the class personal notification. Don’t assume a note to be enough without checking the Department’s office.

The University requires that faculty members must, on a date after the mid-point of the course to be set by the Provost (or his designee)

1. Give a **WF** to all students who are on their rolls but are no longer taking the class

and

2. Report the last day the student attended or turned in an assignment.

Students who are withdrawn may petition the Departmental Chair for reinstatement into their classes.

***Deviations from this syllabus may be required.**