Fall: 2014
Lecture: MWF 12:00 pm – 1:10 pm.
Room: LS 102

Chapters 1-14 will be covered at a rate of approximately one chapter per week.

2. Preparing for Your ACS Examination in Organic Chemistry:
The Official Guide

Optional Text: 1. Organic Chemistry I & II: A Student Workbook”,
ISBN # 978-0-7575-8271-4, By Keith O. Pascoe


Prerequisites: General Chemistry

Professor: Joan Mutanyatta-Comar
Office: PSC 381; Tel.# 404-413-6544
E-mail: jmutanyattacomar@gsu.edu

Office hours: MW: 10:00 am – 11:30 am. Any other time by appointment.

Grading Scheme: Four in-course exams will be given during the semester. At the end of the period, the lowest grade will be dropped. The average score from the remaining three exams will count 55% of your final grade. Quizzes and homework will count for 10% and 5%, respectively, of the final grade. There will be a final exam (ACS National Exam) which will count 30% of the final grade. You are strongly encouraged to take all four ‘in-course’ exams.
Tentative Letter Grades:

- **A+** = >95%
- **A** = 90%
- **A-** = 88%
- **B+** = 84%
- **B** = 80%
- **B-** = 78%
- **C+** = 75%
- **C** = 69%
- **C-** = 65%
- **D** = 61%
- **F** = < 54%

Important Dates:

- Aug. 25th: Classes begin
- Sept. 1st: Holiday (Labor Day)
- Oct. 14th: Last day to withdraw with grade “W”
- Nov. 24-28th: Thanksgiving Break
- Dec. 8th: Last day of class
- **Dec. 15th** Final Exam: Monday (10:45 am -12:45 pm)

**Teaching Schedule**

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Notes:

a) If you miss an exam for any reason that score will be dropped automatically. **NO MAKE-UP TESTS WILL BE GIVEN.** Students missing an exam will be expected to submit a written note explaining why the exam was missed. A student will not be excused from more than one test for any reason.

b) If you have concerns regarding the grade assigned to your exams, you must submit your answer sheet for re-grading along with a written explanation of the concern. This submission must be made **within one week of the date the exam was returned.**

Class Preparation and Attendance: Students are **expected** to attend all lectures. As a courtesy to your fellow students, please arrive on time and do not leave during the lecture. Students are solely responsible for the timely completion of all assignments, absence being no excuse. Suggested reading assignments given during the course of a lecture should be completed before the next lecture.

Chemistry Departments Student Integrity Policy: The department of Chemistry follows the University policy on academic honesty published in the "Faculty Affairs Handbook" and the "On Campus: The Undergraduate Co-Curricular Affairs Handbook". All tests taken must represent the student's individual, unaided effort. To receive or offer information during any examination will be considered cheating.

Any suspected offense may be referred to the Department's Chairman for appropriate action.

Class will never be cancelled unless an official from the Chemistry Department gives the class personal notification. Don't assume a note to be enough without checking the Department's office.

The University requires that faculty members must, on a date after the mid-point of the course to be set by the Provost (or his designee)

1. Give a **WF** to all students who are on their rolls but are no longer taking the Class; and
2. Report the last day the student attended or turned in an assignment.

Students who are withdrawn may petition the Department Chair for reinstatement into their classes.

**NOTE:**

Students are requested **not** to bring cellular telephones and/or pagers to lectures or exams. Persons violating this request will be asked to leave the room. No programmable calculators will be allowed in the classroom, laptops are allowed during lectures **BUT NOT** during exams.
*Deviations from this syllabus may be required.

*Students who wish to request accommodation for a disability may do so by registering with the Office of Disability Services. Students may only be accommodated upon issuance by the Office of Disability Services of a signed Accommodation Plan and are responsible for providing a copy of that plan to instructors of all classes in which an accommodation is sought.

*Your constructive assessment of this course plays an indispensable role in shaping education at Georgia State. Upon completing the course, please take time to fill out the online course evaluation.