DEPARTMENT OF CHEMISTRY

Chemistry 3100 CRN # 16861 --- Practical Organic

Spring Semester: 2014

Lecture: Friday - 9:30 am - 10:20 am. PSC Rm. #362

Lab: Friday - 10:30 am - 2:15 pm. PSC Rm. #357


Instructor: Keith O Pascoe

Office: Rm. # 316 – Petit Science Center; Tel. # 404-413-5536

E-mail: Chekop@gsu.edu

Office hours: W Tr: 10:30am – 11:30am. Any other time by appointment.

Grading Scheme: Final Exam 100 pts
Final Report 100 pts
Midterm Report 50 pts
Homework, Notebook, quizzes, preprn. Etc. 150 pts

Total Pts 400

Letter Grades:

A+ = >95%
A  = 90% - 94%
A-  = 86% - 89%
B+  = 82% - 85%
B   = 78% - 81%
B-  = 74% - 77%
C+  = 70% - 73%
C   = 66% - 69%
C-  = 62% - 65%
D   = 54% - 61%
F   = < 54
**Notebook:**  Bound Lab notebooks are required the first day of lab. All entries **MUST** be made in ink at the time the experiment is being carried out. Notebooks must be handed in with the Final Report and should be collected not later than two weeks into the new semester.

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<tbody>
<tr>
<td>Classes begin</td>
<td>Martin Luther King Holiday</td>
<td>Last day to withdraw with grade “W”</td>
<td>Spring Break</td>
<td>Last day of labs</td>
<td>Final Exam. (9:30 am – 10:30 am)</td>
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**Class Preparation and attendance:**
Students are expected to attend all Laboratory sessions. Every effort should be made to arrive on time, as important pre-lab advisories will be given at the start of each session. The student is individually responsible for the timely completion of all assignments, regardless of any reason of absence.

Reading assignments, which will be given in lecture, should be completed prior to the following lecture and will constitute the quiz material.

**Teaching Schedule:** The lab/lecture schedule listed on page 6 of the GSU laboratory manual will be adhered to as far as is possible.

The University requires that faculty members must, on a date after the mid-point of the course to be set by the Provost (or his designee)

1. Give a **WF** to all students who are on their rolls but are no longer taking the class and
2. report the last day the student attended or turned in an assignment.

Students who are withdrawn may petition the Departmental Chair for reinstatement into their classes.

**NOTE:**
Students are requested **NOT** to bring cellular telephones and/or pagers to lectures or exams. Persons violating this request will be asked to leave the room.

*Deviations from this syllabus may be required.*