

Required Materials:
1) A Pearson Mastering Chemistry account
2) A scientific, non-programmable calculator
   -Graphing calculators can never be used in this course.

Instructor: Dr. Tracy A. Kerr   Email: tkerr@gsu.edu
Send emails from your GSU email account to my GSU email account only.

Do NOT email from our Brightspace (D2L) class web page. If you do, they will not be answered.

Please use proper etiquette in your emails. This is a formal communication between us. I will strive to respond to all emails within 24 hours during the work week. On the weekends, you may not receive a response until Monday. This includes those emails that tell me to respond right away.

Office: Courtland North 215 (*Note this is the building and room number, not a street address. It is located beside Library South)
Office Hours: Mon. 12:00-3:00pm, Wed. 9:00-10:30 am
Lecture Time: M,W,F 11:00 am - 11:50 am
Lecture Room: Aderhold Learning Center 24

Important Dates:
First day of Class: August 24th
Labor Day Holiday: September 7th
Mid Point: October 13th
Thanksgiving Break: November 23rd – 28th
Classes End: December 7th
Final Exam: Wednesday, December 9th, 10:45am -13:15pm Note exam is 110 min long

We have 38 lectures to cover chapters 1-10. This relates to roughly 4 lectures per chapter. (4 lectures are reserved for exams)
Point distribution
In Class Multiple Choice Exams (Best 3 of 4) 225
On-line quizzes (Best 3 of 4) 75
Mastering Chem Homework 100**
Laboratory Grade 200*
Final exam (ACS standardized test) 200

\[ \text{Total} \quad 800 \]

*You must* attend your laboratory section – at the end of the semester your laboratory instructor will give me a list of students in their section and their grades.

\[ \rightarrow \text{Do NOT} \quad \text{switch lab sections without notifying ME. I am the only one to input the final grades.} \]

**Mastering Chemistry Homework points will be calculated based on percentage.

<table>
<thead>
<tr>
<th>Week of….</th>
<th>Monday</th>
<th>Wednesday</th>
<th>Friday</th>
</tr>
</thead>
<tbody>
<tr>
<td>August 24th</td>
<td>Intro Lecture</td>
<td>Lecture</td>
<td>Lecture</td>
</tr>
<tr>
<td>August 31st</td>
<td>Lecture</td>
<td>Lecture</td>
<td>On-line Quiz 1 and Lecture</td>
</tr>
<tr>
<td>September 7th</td>
<td><em>No Class</em></td>
<td>Lecture</td>
<td>Lecture</td>
</tr>
<tr>
<td>September 14th</td>
<td>Lecture</td>
<td>Lecture</td>
<td>Exam 1 – Sep 11th</td>
</tr>
<tr>
<td>September 21st</td>
<td>Lecture</td>
<td>Lecture</td>
<td></td>
</tr>
<tr>
<td>September 28th</td>
<td>Lecture</td>
<td>Lecture</td>
<td>On line Quiz 2 &amp; Lecture</td>
</tr>
<tr>
<td>October 5th</td>
<td>Lecture</td>
<td>Lecture</td>
<td>Exam 2 – Oct 9th</td>
</tr>
<tr>
<td>October 12th</td>
<td>Lecture October 13th .Midpoint</td>
<td>Lecture</td>
<td>Lecture</td>
</tr>
<tr>
<td>October 19th</td>
<td>Lecture</td>
<td>Lecture</td>
<td>On line Quiz 3 &amp; Lecture</td>
</tr>
<tr>
<td>October 26th</td>
<td>Lecture</td>
<td>Lecture</td>
<td>Exam 3 – Oct 30th</td>
</tr>
<tr>
<td>November 2nd</td>
<td>Lecture</td>
<td>Lecture</td>
<td></td>
</tr>
<tr>
<td>November 9th</td>
<td>Lecture</td>
<td>Lecture</td>
<td></td>
</tr>
<tr>
<td>November 16th</td>
<td>Lecture</td>
<td>On line Quiz 4 &amp; Lecture</td>
<td>Exam 4 – Nov 20th</td>
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<tr>
<td>November 23rd</td>
<td><em>No Class</em></td>
<td><em>No Class</em></td>
<td><em>No Class</em></td>
</tr>
<tr>
<td>November 30th</td>
<td>Lecture</td>
<td>Lecture</td>
<td></td>
</tr>
<tr>
<td>December 7th</td>
<td>Lecture</td>
<td>FINAL EXAM 10:45 am</td>
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* Midpoint on October 13th, 2014 is the last day to drop a class with a W

Final Exam is Wed. Dec. 9th, 2015 starting at 10:45 am. It is the ACS standardized exam. Duration of exam is 110 min. It is a comprehensive exam covering Chpts 1-10.
Grading:

<table>
<thead>
<tr>
<th>Points</th>
<th>Percent</th>
<th>Letter Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>760 - 800</td>
<td>95% - 100%</td>
<td>A+</td>
</tr>
<tr>
<td>720 - 759</td>
<td>90% - 94%</td>
<td>A</td>
</tr>
<tr>
<td>696 - 719</td>
<td>87% - 89%</td>
<td>A-</td>
</tr>
<tr>
<td>680 - 695</td>
<td>85% - 86%</td>
<td>B+</td>
</tr>
<tr>
<td>640 - 679</td>
<td>80% - 84%</td>
<td>B</td>
</tr>
<tr>
<td>624 - 639</td>
<td>78% - 79%</td>
<td>B-</td>
</tr>
<tr>
<td>584 - 623</td>
<td>73% - 77%</td>
<td>C+</td>
</tr>
<tr>
<td>520 - 583</td>
<td>65% - 72%</td>
<td>C</td>
</tr>
<tr>
<td>480 - 519</td>
<td>60% - 64%</td>
<td>C-</td>
</tr>
<tr>
<td>456 - 479</td>
<td>57% - 59%</td>
<td>D</td>
</tr>
<tr>
<td>&lt;456</td>
<td>&lt;57%</td>
<td>F</td>
</tr>
</tbody>
</table>

**No make-up examinations or quizzes will be given.** Missed examinations and quizzes will be recorded as a zero. The final examination is a multiple choice test provided by the American Chemical Society (ACS) and is nationally normalized.

For any reason if you miss an exam, this will be the one dropped. If you miss two exams, a doctor’s note is required. Please understand that a doctor’s note is required, a note from a receptionist saying you were at a clinic is not acceptable.

**To receive a passing grade the student MUST:**

1. Take the final examination of the lecture
2. Meet certain minimum requirements in the laboratory portion of the course:
   a) Submit a final laboratory report
   b) Take the final lab examination
      (see lab manual for further details)

The instructor reserves the right to seat students during examinations and quizzes

Only non-programmable calculators are allowed. Use of programmable calculators in class and in lab is considered academic dishonesty.

**Examinations:** The best 3 of the 4 examination grades will be counted toward the student’s grade. Each student is allowed to drop one exam grade. There will be no make-up exams.

**In-class quizzes:** The best 3 quiz grades out of 4 will be counted toward the final grade. There will be no make-up quizzes. Missed quizzes will be recorded as zero.

**Homework:** Homework should be submitted online using “Mastering General Chemistry”. The course code and further instructions will be posted in a file on Brightspace (D2L). Homework that is submitted in class will not be accepted. Homework MUST be submitted before the deadline.
**Brightspace:** This site will be used for posting class materials including lecture notes and student materials. Announcements related to class will also be posted on our class Brightspace site. All of your grades (except for your final exam and overall final grade) will be posted on Brightspace. Students should regularly check their class Brightspace sites at least twice a day for class materials.

**Class Attendance and Preparation:** Students are responsible for class preparation and for any material presented in the course of the lectures whether or not it is contained in the textbook. Chemistry is a highly structured course, with each new topic based on others previously developed. Thus it is critical for students to keep consistently up-to-date in their readings and assignments. To fall even one class period behind is to risk considerable difficulty in mastery of future material. Therefore students should

1) review previous material, especially if it was not perfectly understood

2) complete reading assignments before the lecture in which the topics are covered, or at least immediately after the lecture

3) complete assigned problems and exercises on time, with an emphasis on mastery of concepts and principles involved rather than looking for a formula that will give the expected answer (remember that the question can be asked in a different way and not just with different numbers!)

Students are expected to attend all classes and laboratories (even when attendance is not recorded) and are responsible for all assignments and materials presented. In the event of unavoidable absences, it is the responsibility of the student to find out what materials were covered or what assignments were given in his or her absence.

**Some Examples of Unacceptable Student Conduct:**

- Not following the testing procedures as instructed.
- **Leaving class before the lecture is over.**
- Talking while your professor is lecturing.
- Arguing with the professor about student conduct.
- Not sitting up straight with paper directly in front of you during an exam.
- Not keeping your scantron or exam papers covered during an exam.
- Using a disrespectful tone of voice, harsh words or profanity.
- Making inappropriate gestures of any kind.
- Letting your cell phone ring audibly during a lecture or exam.
- Having a cell phone available during a quiz or test.
- Not having your student ID for a quiz or test.
- Arriving late for lecture or for an exam.
- Allowing your laboratory data or answers to be copied.
Cell Phones: In consideration of your classmates, turn off all sound alerts during every lecture and examination. If you must have the cell phone during the daily lectures, please set it to ring on vibrate mode (silent). If you need to be on-call during an exam, please inform the instructor and leave the phone with the instructor. You may not use cell phones as calculators during exams/quizzes.

If you wish to use a computer to view class notes or to take class notes, you are required to sit in the last three rows of the lecture hall. Believe it or not, laptops prove to be a distraction in classrooms and hand written notes more beneficial to the student.¹ ²

The University requires that faculty members must, on a date after the midpoint of the course to be set by the Provost (or his designee)

1. give a WF to all those students who are on their rolls but no longer taking the class and
2. report the last day the student attended or turned in an assignment.

All examinations must represent your individual effort, with no unauthorized aid. To either give or receive unauthorized information during an examination is cheating, as is the use of any unauthorized supplementary material. In addition all laboratory work performed in conjunction with this course must represent your individual effort. Only original data obtained by your own in-laboratory experimentation are permitted to be used, except when expressly authorized by your laboratory instructor. Data from supplementary sources, handbooks, reference literature, etc. must be clearly referenced (title, author, volume, pages(s), etc.). Falsification or destruction of data constitutes cheating as well. Conduct disruptive of class, examinations, or laboratories or falsification or destruction of information related to chemistry courses will be taken as a violation of the policies of the Board of Regents of the University System of Georgia and the Georgia State University Student Code of Conduct, Section 6.0. Any suspected offenses may be referred to the Chairman of the Department or the Dean of Students for appropriate disciplinary action.

The foregoing provides a general plan for the course, deviations from which may be necessary. The instructor will announce any such changes in class.

Important Notes:

You must purchase a MasteringChemistry registration.

You MUST have a non-programmable calculator. No graphing calculators allowed

If your lab is in NSC, you have to bring your Panther CARD to enter building every time Labs start the week of August 31st. Never miss a lab.

We have a test November 20th before Thanksgiving break. The university has been nice enough to extend the break to include Monday Nov 23rd. The week before is a full week. Absence from the test due to travelling is not a valid excuse.

I NEVER change a final grade unless there has been a calculation mistake. Requests to do so will go unanswered.